

Ross Township
12086 M-89
Richland, MI 49083
269-731-4888

Budget Meeting Minutes
January 28, 2020

The meeting was called to order by Supervisor Baker at 6:00P.M.

Roll Call was as follows:

Present:	Mike Sulka	Diana Langshaw	Norm Kellogg
	Rob Baker	Cindy Genung	Dave Senkewitz
	Lynn Harmon		

Absent: None

Also, Present: Jeff Rood, Township CPA

Public Comment: None

Budget Discussion: A discussion of our fund balance and how it affects Winter tax collections. This is the primary source of Township revenue. What percent of the Budget is appropriate for an on going fund balance? Jeff Rood gave his guidance as to how we show and use our fund balances.

As an example, our Available fund balances have been: 2016 \$607,000, 2017 \$609,000, 2018 \$571,000 and 2019 \$612,000. This is our primary source of cash for on-going operations during the year.

Tax revenues was discussed, according to Mr. Rood our 2019/2020 tax revenues should be \$222,977 with an additional \$124,856 in admin fees for 2019/2020. This gives the Board an idea as to our 2020/2021 budget revenues for planning purposes.

A motion to approve the following budget amendments by Trustee Sulka, supported by Trustee Langshaw and carried unanimously.

Budget Amendments approved are as follows. All funds are to be pulled from our Contingency Fund.

Remove the \$175,000 carry over fund from the revenue section.
Amend Township Board Repair and Maintenance to \$6,000

Amend Assessors equipment to \$1,500

Amend Cemetery Expenses:

Supplies to \$1,174

Professional Services to \$7,545

Repair & Maintenance to \$7,135

Equipment to \$50

Amend Hall Capital Improvements to \$3,000

Amend Other Gov't Misc. Exp to \$3000

Amend Transfer out of \$9,138

Total of Contingency fund transfers: \$21,447

Trustee Senkewitz addressed Park Committee questions to Jeff Rood. Can he get a more detailed general ledger report for monthly expenses? Yes, Clerk Kellogg and Mr. Rood will produce a new report for this information going forward.

Also, a request to add last years actual column to the new budget report.

There being no further business, a motion to adjourn by Trustee Harmon, supported by Trustee Langshaw and carried unanimously.

The meeting was adjourned at 8:07P.M.

Respectfully submitted,

Norm Kellogg
Ross Township Clerk