

Parks and Recreation Committee
Minutes
January 9, 2020

CALL TO ORDER

Donna Tellam, committee chair, called the regular meeting of the Ross Township Parks and Recreation Committee to order at 6:04 p.m. at the Ross township Hall. The pledge of Allegiance was said.

ROLL CALL

Present: Donna Tellam
Peggy Sattler
Alex Harris
Dave Senkewitz - Ross Township Trustee (Committee Advisor)
Diana Langshaw - Ross Township Trustee (Committee Advisor)

Absent: Gail Hurn – Secretary

Guest: Sophie Sattler

Diana agreed to take meeting minutes in the absence of Gail.

APPROVE AGENDA

Peggy moved to approve the agenda. Seconded and **passed**.

MINUTES FROM NOVEMBER 7, 2019

Donna noted that Diana's name needs to be added to the minutes as being absent. Peggy moved that the minutes as amended of the November 7, 2019 meeting be approved as amended. Seconded and **passed**.

TREASURER'S REPORT

Dave noted there was no change in the report from the November report due to problems with equipment at the township hall. The new category breakdown of the park at the township level was made but this didn't make it easier to track the income and expenses for the committee. We still need to address the breakdown within these categories to keep a relatively accurate accounting of items. Dave and Diana will address this with Norm and the auditor at the township boards upcoming budget workshop.

PUBLIC COMMENT

There was no public comment.

UNFINISHED (OLD) BUSINESS

- a. Group entrance fees will be handled on a case by case basis at the Township Hall. Dave/Diana will request that Donna be advised when a group will be using the park.
- b. The Park Master Plan was approved by the Township Board Tuesday, January 7. Donna and Mary Carol will add the necessary documents/letters needed (could not be done before approval) to complete the application. Donna will work with the DNR next week to complete the process and get the plan turned in.
- c. There was discussion on the bathroom bid breakdown from the plumber, Brent Gould. Do we need a list of importance of items? Alex suggested to add a drinking fountain. It was noted we are not required to have hot water. Original bid attached to file minutes.
Dave & Diana will request clarification from the board on the park as far as maintenance expenses and what the Township Boards role is to sustain and maintain the facility.

Further discussion on this will be held at the February meeting.

NEW BUSINESS

- a. The 2020 meeting dates and times were approved as listed. (Attached to file)
- b. Elections:

Chair - Donna Tellam

Secretary - Diana Langshaw (will step in until we get more members)

Treasurer – Alex Harris (with the assistance of Dave Senkewitz)

Peggy moved to accept the officers. Seconded and **passed**.

Gail Hurn turned in her resignation to the committee as she is taking care of a family member and will be residing in Florida part of the year. The committee will recommend to the board that her resignation be accepted. Thanks Gail for your participation on the committee.

There was discussion on getting more people to serve on the committee. Diana is to ask for a response from the board regarding voting of Township Board members on committees. The suggestion was made to enlarge the number of committee members.

- c. There was no budget presented. Dave will work with Alex to prepare one to be discussed and presented at the February meeting.
- d. The dates for the GLARC grant submission was discussed as well as the playground timeline. Donna is keeping track of these dates and will advise the committee if there are any changes.

MEMBER TIME

Alex commented on the KRVT trail.

Dave brought up the survey and the suggestion by the group was to distribute them at the township hall, hand them out at the park entrance, and send them in the mail to past season pass participants.

It was noted that it would be a good idea to condense the size of the survey to a half sheet of paper and use both sides if needed.

Donna noted that another scout troop is interested in doing a service project in the spring at the park and there is an individual interested in doing an Eagle Scout project as well. The group will finish cleaning the brush.

Two invitations were announced to the group. 50 year celebration of Scouting and a reception being given by the Gilmore Foundation.

ADJOURN

The meeting was adjourned at 7:03 p.m.

Respectfully submitted: Diana Langshaw