

Minutes
Ross Township Parks Committee Meeting
January 4th, 2018
At Ross Township Hall

- I. Call to Order - Introductions
 - a. Meeting called to order at 6:02pm
 - b. Pledge of Allegiance
 - c. Roll call: all present except Jay Garside. Gary Moore and Alex Harris are also in attendance.
- II. Approve Agenda Chipman motioned to approve agenda, McKay second, all approved.
- III. Approve Minutes Chipman stated the amendment to minutes under VII (d) to replace Jon Scott's name with Rusty Fry, as the officers whose terms expire at the end of 2017. Fry motioned to approve minutes as amended, Ingrahm second, all approved.
- IV. Treasurer's Report From here forward this will be a monthly agenda item as per committee bylaws. Scott and McKay will coordinate with the Township to acquire data.
- V. Bills for Payment Again, Scott and McKay will coordinate with Township. This line item also added per committee bylaws.
- VI. Correspondence This line item also added per committee bylaws. No further discussion at this time.
- VII. Parks Report
 - a. KRVT: Fry reported that he and Scott attended a meeting with a core group of KRVT members, who report that funding is below expectations. They would like to attend our February meeting to discuss fundraising in our area.
 - b. Kalamazoo Parks Department
 - c. Kalamazoo Parks Foundation
- VIII. Public Comments - Non Agenda Items (limit 2 minutes per topic)
- IX. New Business
 - a. Elect Officers - Ingrahm motioned to re-elect existing officers of 2017 to their same posts for 2018. Fry second, all approved. The officers are: Jon Scott-President, Rusty Fry-Vice President, Melissa McKay-Treasurer, Jay Garside-Recreation Director, Lynne Chipman-Secretary.
 - b. Meeting dates for 2018-after discussion we changed meeting dates from the first to the second Thursday in the months of April and July due to spring break and Independence Day holiday. Fry motioned to approve those changes, Ingrahm second, all approved. (See specifics at the end of these minutes.)

- c. Minute posting and clarification: after discussing minutes posting as required in bylaws we will forward a draft of minutes and amended minutes to the Township to post appropriately.
 - d. Recreation plan-Scott is making arrangements to have the plan updated, adding the park mission statement and new park plan and costs.
- X. **Old Business**
- a. Appoint Zach Klipsch to the Committee-Scott announced he is appointing Zach Klipsch as a new member to our committee. Zach is the new Director at Sherman Lake YMCA, and is looking forward to more involvement in the community.
 - b. Updates on Park Plan Concepts / Approval at Board level - Fry motioned to approve the revised map (showing walking trails) and cost estimate, to present to the Township Board. McKay second, and motion passed unanimously.
 - c. Budget and accounting - Mel, Jon, and Alex will meet to coordinate with the Township.
 - d. Schedule for next actions on the Committee- before the next meeting, the group is to look at the grant options so we can discuss what to go for. (The grant options were sent with this months agenda.)
 - i. Grant writing
 - ii. Budget
 - iii. Scheduling for park activities
 - e. Food Trucks/Food truck event
 - i. 2018 (review)
 - 1. Getting others to help out
 - 2. Scheduling - Chipman distributed a preliminary schedule
 - 3. Music - Moore to get contracts together for musicians to sign
 - 4. Funding
 - ii. Sponsors- McKay and Chipman to brainstorm sponsor incentives and bring to next meeting.
 - f. Park at corner of 38th and M-89
 - g. Follow up on projects
 - i. Roof still out there, needs attention
 - ii. Paint bids
- XI. **Board Comments**
- XII. **Adjournment** at 7:38pm

Approved Meeting Dates for 2018

January 4th

February 1st

March 1st

April 12th

May 3rd

June 7th

July 12th

August 2nd

September 6th

October 4th

November 1st

December 6th