

**Minutes**  
**Ross Township Parks Committee Meeting**  
**November 2nd, 2017 6:00 p.m.**  
**Ross Township Hall**

- I. **Call to Order – Introductions**
  - a. **Meeting called to order** at 6:00 pm
  - b. **Pledge of Allegiance**
  - c. **Roll call** All present except Al Poling, Lynne Chipman; Gary Moore, Township Supervisor, Alex, Ross Township Park also in attendance.
- II. **Approve Agenda:** Rusty motioned to approve agenda, Melissa second, all agreed.
- III. **Approve Minutes** Ottie motioned to approve September minutes, Rusty second, all agreed.
- IV. **Reports**
  - a. **KRVT (Fundraiser)** Jon reported fundraiser event at Stoatin Brae was a success. Discussion for a yearly event.
  - b. **Kalamazoo Parks Department** Jon reported there is no update from MDOT on the “egress” for the possible KRVT Hub at 38th St. Village of Augusta will schedule their public input meeting in December.
  - c. **Kalamazoo Parks Foundation** no discussion
- V. **Public Comments – Non Agenda Items (limit 2 minutes per topic)** none
- VI. **Old Business**
  - a. **Updates on Park Plan Concepts A and B from OCBA**
    - i. **Team reviewed concepts and chose option B with modifications. It best fits the feedback from the community events to date.**
    - ii. **Discussion** Modifications to Option B to include the following:
      - Modify drop off zone to more of oval shape allowing for (3) food trucks parking per event.
      - Add Barrier free access dock to South side of Park
      - Add Gated Entrance to Park
    - iii. **Decision making schedule** The request for Ross Township Park Master Plan will be presented to the Township Board at the November 14, 2017 Board meeting. Jon to discuss with Sandy OCBA revisions and will send electronic copies to members for input prior to November board meeting.
  - b. **Food Trucks/Food truck event**
    - i. **Debriefing** Jon reported that some community members have expressed an interest in being involved in organizing next years’ events, and a band had approached him with interest in participating next year.
    - ii. **Next Year**

1. **Getting others to help out** Jon has some names to start with, but we agreed there has to be a plan going forward so that this is sustainable. There has to be management of music, sponsors, advertising, food trucks, on site day of T&T, clean up, etc.
2. **Scheduling:** dates of June 18, July 9 and July 30, 2018 are up for discussion. Once determined, scheduling food trucks and music will follow.
3. **Music** There was discussion of possibly having students as a warm up band for professional bands. Estimate to pay \$300 for band
4. **Funding** We do have some funds to get us started, suggest (2) sponsors per event.
5. **Committee Members assigned**
  - a. Entertainment and Food Trucks –Jay and Otie
  - b. Sponsors/Finance/Advertising – Melissa and Lynne
  - c. Logistics and Event Coordination – Jon and Rusty

iii. **Sponsors – No Update**

c. **Park at corner of 38<sup>th</sup> and M-89 – No Update**

d. **Follow up on projects at Park**

i. **Roof** - Needs attention

ii. **Paint bids** – Bids range from \$2000 - \$5600 to paint pavilion

iii. **Park Water Buoys** – Need (3) replacements for 2018.

VII. **New Business**

- a. **Replacing Alan Poling on the Committee Schedule** – December need Resumes and Names for candidates

VIII. **Member's Time**

- IX. **Adjournment** Rusty motioned for adjournment at 7:10, Jon second, all agreed.