

**Minutes**  
**Ross Township Parks Committee Meeting**  
February 2<sup>nd</sup>, at Ross Township Hall

**Jon Scott, Committee Chairperson**  
**Rusty Fry, Vice Chairperson**  
**Melissa McKay, Treasurer**  
**Jay Garside, Recreation Director**  
**Lynne Chipman, Secretary**

**Committee Members:**  
**Otie Ingraham**  
**Alan Poling**

- I. **Call to Order - Introductions**
  - a. Meeting called to order at 6:03
  - b. Pledged Allegiance
  - c. Roll call: present; Jon Scott, Rusty Fry, Melissa McKay, Jay Garside, Lynne Chipman, Otie Ingraham, Paul Dykstra and guest Lee Adams from Southcentral Michigan Planning Council. Absent; Al Poling
- II. **Approve Agenda** Rusty made a motion to approve agenda, Otie 2nd, unanimously approved.
- III. **Approve Minutes** Address correction for the “Park at the corner of 38<sup>th</sup> and M-89”. Jay made a motion to approve as corrected, Rusty 2nd, unanimously approved.
- IV. **Reports**
  - a. **GLAT** Jon reported that the original GLAT members got together and discussed the idea of a fundraiser at GLVGC. A suggestion was to have a golf tournament auctioning off some donations by the Kalamazoo Redwing Hockey Team alumni, and having them be part of the tournament.
  - b. **Kalamazoo Parks Department**
  - c. **Kalamazoo Parks Foundation** There will be a meeting Feb 22, at 8 am, which Otie and Jon will attend.
- V. **Public Comments - Non Agenda Items (limit 2 minutes per topic)** none
- VI. **Old Business**
  - a. **Discuss and Review Park Commission Objectives** Results of members priorities are ranked as follows: 1) Beach 2) Concessions 3) Parking 4) pretty even split between Garden, Playground, and Amphitheater 5) Activities 6) Rentals
  - b. **Discuss and Review Park Fees** Current Park Fees are \$5 day pass and annual pass \$15 for residents and \$25 for non-residents. There has been no change to this fee structure since 2011. After deliberation Otie made a motion and Melissa 2nd, with all in agreement to submit to Ross Twp. Board a structure of \$10 day pass (with residents bringing ticket and

proof of residence to the Township for a \$5 reimbursement), annual passes \$20 for residents and \$40 for non residents. At this time there is no way to determine residency at the gate. With reimbursement, day passes do not increase for residents. [Jon will take this to the Ross Township Board.](#) We also discussed recording zip codes at the gate to track usage.

- c. **Discuss Proposals for Park Master Plan** Lee presented four proposals for RTP Development; McKenna Associates, OCBA, Progressive AE and Viridis Design Group, along with a evaluation sheet for this committee to review the aforementioned. [Please bring this completed evaluation to the next meeting.](#)
- VII. **New Business**
- a. **Park at Corner of 38<sup>th</sup> and M-89** Rusty reported that Hurley & Stewart have submitted some preliminary entrance sketches to MDOT, and may have a response by next week.
  - b. **Food Trucks** Jon brought a list of food trucks and a sample contract which the Kzoo Dept of Parks and Rec provided. Trucks would need to provide their own power. After discussion, Rusty made a motion and Melissa 2nd with unanimous agreement that [Jon will ask Ross Township Board permission to have “not more than 6” food truck days at the park. Jon will also ask permission to waive entrance fees for said event and check into any noise ordinances,](#) as we would like to have entertainment. Melissa mentioned that the Rotary Club partnered with SLYMCA to get entertainment and maybe they would do the same for us. [Paul will check into that with the Rotary.](#) Lee suggested that we use these events as an opportunity to get community input for changes/ upgrades to the park.
- VIII. **Member’s Time** [Add to March agenda, discussion of April meeting date change due to spring break.](#)
- IX. **Adjournment** Otie made a motion or adjourn at 7:40, Rusty 2nd, agreed unanimously.

Respectfully submitted By Lynne Chipman, February 6, 2017